

NEW ORLEANS AREA SERVICE COMMITTEE MEETING
SUNDAY, May 21, 2023, @2pm
HYBRID MEETING – HELD VIA ZOOM AND AT 3101 ERATO ST.
MINUTES

I. Meeting Called to Order – 2:13pm

- A. Serenity/Service Prayer – Rine F.
- B. Twelve Traditions – Rine F.
- C. Twelve Concepts – Rine F.
- D. Definition and Purpose of an ASC – Tia C.
- E. Definition and Purpose of an GSR – Tia C.

II. ROLL CALL

A. ADMINISTRATIVE COMMITTEES:

- 1. Chairperson – Mark A. - **absent**
- 2. Vice Chairperson – Rine F. - present
- 3. Secretary – Tia C. – present
- 4. Acting Secretary –
- 5. Treasurer – Kim B. – **absent**
- 6. Co Treasurer – Belinda W. - present
- 7. ASR – Herbert H.– present
- 8. Alternate ASR –

B. SUBCOMMITTEES:

- 1. Activities & Fundraisers – Krischelle - present
- 2. Hospitals & Institutions – Yolanda L.– present
- 3. Literature – Kendrick T. - present
- 4. Public Relations – Pam F. - **absent**
- 5. Policy & Procedures – Don B. - present
- 6. NOACNA – Edward C. – present
- 7. NOACNA Treasurer – Lionel – present

C. GROUP SERVICE REPRESENTATIVES IN ATTENDANCE:

- 1. WIRED - Tamara Y.
- 2. Open Mind - Zoe S.
- 3. Giving It Away - Ivory D.
- 4. Second Chance - Darren S.
- 5. Laying the Foundation - Donna N.
- 6. You're Not Alone - Lynelle L.
- 7. Together We Can - Ruth H.
- 8. New Connections - Terrol D.
- 9. Saturday Morning Literature Study
- 10. Men of Recovery - Eric L.

11. What Can I Do - Rodney B.
12. The Category Is Recovery - Steven H.
13. Just for Today - Darryl T.
14. New Life Group of Houma - Shelley M.
15. Meeting Makers Make It... - Diane M.
16. Laying the Foundation Virtual - Tommy

III. QUORUM

7 GSRs Needed to Meet Quorum

16 GSRs Present

Quorum was Met

IV. ANNOUNCEMENTS:

- A. AREA HYBRID MEETING WILL BE HELD ON SUNDAY, June 18th, 2023, AT 2:00PM AT THE OLD GYM, 3101 E
 17. Wednesday Night Literature Study ERATO ST. AS WELL AS ON ZOOM.
- B. ALL SUB COMMITTEES CAN MEET ON SUNDAY AT THE GYM FOR THEIR OWN MEETING PRIOR TO AREA.
- C. ZOOM INFORMATION: Log-In Information **Zoom ID: 948-2201-7764**
PW: noana
- D. NOACNA registration is \$40.0; fliers are available.
- E. Convention Hospitality needs Donations (Plates, cutlery, napkins, and cups, etc.)
- F. The area is still in need of an Acting Secretary and an Alternate Area Service Representative. Home groups can nominate members. However- nominees must be present at the next Area meeting. **All Service Positions Responsibilities and Qualifications can be found on pages 11 – 19 of the New Orleans Area Service Committee Guidelines which will be attached to the Minutes.**
- G. NOACNA's banquet tickets are going fast; get them while they're available. They can be purchased online or through the registration chair.
- H. Out of the Dark, Into the Light is hosting a Lua, Saturday June 24th at 6pm, on 120 Ormond Blvd in Laplace. (The flier for this event is attached to the minutes. Please share it.)
- I. The New Life Group of Houma is hosting Funtime in the Springtime, May 20th at 2pm on 600 Bull Run Road in Schriever. (The flier for this event is attached to the minutes. Please share it.)

J. Out of the Dark, Into the Light is hosting a Lua, Saturday June 24th at 6pm, on 120 Ormond Blvd in Laplace. (The flier for this event is attached to the minutes. Please share it.)

K. ALL GSRs please bring your guidelines and the previous month's minutes with you to EVERY Area Meeting.

V. Old Business /Unfinished Business

A. Area Nominations – Open Positions

- Acting Secretary
- Alternate Area Service Representative

B. Newly Elected Officials:

1. H&I - Yolanda L.

C. Area Motions

- None

D. Regional Motions

- Motion# 2024-04-03, Maker: Allison K (Bayou Recovery Area)
2nd: No Second Need Motion Came from Area. Motion: Votes on CAR
Motions can only be cast by ASR/Alt ASR beginning with the next CAR
voting Cycle. Intent: Only ASR/ Alt ASR can cast votes on CAR Motions.

VI. REPORTS:

A. ADMINISTRATIVE COMMITTEES:

1. Secretary's Minutes – Tia C.

a. April 17, 2023, Typed Minutes

1. **Motion** presented by Steven H. (**The Category Is...**), 2nd
By Ruth H. (**Together We Can**) to suspend the reading of
the Minutes and to Approve Minutes as Typed. **MOTION
PASSED**

Secretary's Report - Tia C.

- a. All Committee reports need to be submitted to me in WRITING. If reports are not in writing according to the New Orleans Area Guidelines, they will NOT be included in next month's minutes. For committee members attending Area via Zoom, reports must be emailed directly to me. My email address is noareasecretary@gmail.com. All reports should be submitted prior to the conclusion of ASC.
- b. The secretary will **highlight** all information that needs to be taken back to the homegroups.
- c. \$35.64 was spent at the United States Postal Service mailing out 18 manilla envelopes containing April's minutes. \$316.24 was spent at Office Depot. \$3.60 was spent on 20 black and white copies of

the motion form, \$260 was spent on 500 color copies (which equates to 25 full reports), \$0.75 was spent on stapling, \$24.59 was on a box of 100 envelopes, and \$27.30 went to the sales tax. A total of \$351.88 was spent.

- d. In order to bring the cost of printing the minutes down, I propose: fliers be made available at Area and not included in the minutes, extra copies of the minutes should not printed (everyone has access to the minutes through their emails and smart devices, for those of us who had the minutes mailed to them, these individuals should be responsible for bringing their printouts to the meeting), and minutes should only be mailed out to those who actually need it. If the quorum agrees to adhere to these stipulations, the cost of self-serve color copies for 18 minutes should be reduced to \$175.50 (this figure does not include tax).
- e. For those of you that received the minutes in the mail but can afford to print them at your own expense, please see me after the meeting, in order to further reduce printing costs.
 - 1. **Motion** presented by Diana J. (ACME), 2nd by Shelley M. (New Life Group of Houma) to approve the Secretary's report. **MOTION PASSED**

2. **Treasurer's Report** – Kim B.

Report for December 2022

Opening Balance	\$23,941.26
*Rec. Funds/Deposit:	\$1,588.89
**Bills/Expenses:	<u><\$709.74></u>
Closing Balance:	\$23,705.92
Encumbered Funds:	<u><\$17,325></u>
Operating Budget:	\$8,126.33

***Received Donations & Funds**

Donations:

End of the Road	\$ 100.00
Experience, Strength & Hope	\$ 300.00
Laying the Foundation	\$ 68.00
MMMIT	\$ 190.00

Living the Program	\$ 25.00
Never Alone Never Again	\$ 40.00
New Connections	\$ 25.00
New Life Group	<u>\$ 104.39</u>
Total Group Donations:	\$ 852.39
Funds Received:	
ASR Reimbursement	\$ 225.00
Group Donations	\$ 852.39
Literature Sales	<u>\$ 511.50</u>
Total Donations & Funds Rec:	\$ 1,588.89

****Bills/Expenses:**

AT&T	\$ 65.64
Area Rent	\$ 150.00
Life Storage	\$ 101.00
Literature Budget	<u>\$ 368.10</u>

Total Bills/Expenses: **<\$709.74>**

Encumbered Funds:

Prudent Reserve	\$10,000.00
Public Relations	<u>\$ 6,743.08</u>

Total Encumbered Funds: **<\$16,743.08>**

Outstanding Restitution:

Warren W. \$1,275.00 – April 2022

No Payments Made

- a. **Motion** presented by Eric L. (**Men of Recovery**), 2nd by Shawn T. (**Saturday Morning Literature Study**) to approve the Treasurer's report. **MOTION PASSED**
3. **ASR Report** – Herb H.
 - a. There are vacant positions at the Regional Service Committee; they can be reviewed in last month's minutes.

- b. The next ASR meeting will be held June 24th & 25th on the NorthShore.
 - c. The regional motion sent back to the homegroups last night month should bring their vote back to Area on June 18th. Information on the motion can be found in last month's minutes.
4. **Post Office Report** – no report was given

*** Recess for the new GSR was given. Recess started at 2:44pm and concluded at 2:55pm. We returned with the Serenity Prayer led by Rine F. ***

B. SUB-COMMITTEE REPORTS:

- 1. **A & F Report** – Krischelle C. (report is attached to the minutes)
- 2. **H&I Report** - Yolanda L. (report is attached to the minutes)
- 3. **Public Relations** - Steven H.
 - a. The meeting list was updated on the website, along with the Area meeting address and the P.O. Box.
 - b. 500 meeting lists were printed and are to be distributed to the home groups and H&I.
 - c. A tab for events, NOACNA, and a calendar have been added to the website. Home groups can start referring to these resources for Area information.
- 4. **Policy and Procedures** - Don B. (report is attached to the minutes)
- 5. **NOACNA** - Edward C. (report is attached to the minutes)
- 6. **NOACNA's Treasurer Report** - Lionel (report is attached to the minutes)

*** Recess was given to allow the Literature Chair time to count received funds. Recess began at 3:34 and was called back to order at 3:39pm. We returned with the Serenity Prayer, led by Rine F. ***

7. **Literature** - Kendrick T.

Total on hand	\$2,236.45
Sold at Area	<u>\$276.00</u>
Total	<\$2,512.45>

VII. New Business:

- A. New Motions: 2023-05-01; Date: 05/21/23; Maker: Eric L.; Position: GSR; Type of Motion: Majority Vote; Motion for a full reimbursement of all monies owed to Area Secretary Tia C. Intent to reimburse for all or both receipts form Office Depot and the United States Post Office, for a total amount of \$351.88. This motion was withdrawn; according to the guidelines, it did not require a group conscience.

Motion# 2023-05-02; Date: 05/21/23; Maker: Eric L.; Position: GSR; Seconded By: Ruth H.; Position: GSR; Type of Motion: Majority Vote; Motion for the Secretary's budget to increase to \$265.00 for the month of June. Intent to accommodate for the cost of printing and mailing copies of the Area minutes and other essential supplies, such as: coffee, creamer, sugar, and cups. Final Vote: 10 for, 0 against, and 0 abstentions. This motion passed.

Motion# 2023-05-03; Date: 05/21/23; Maker: Steven H.; Position: GSR; Seconded By: Zoe S.; Position: GSR; Type of Motion: Majority Vote; Motion to post Area minutes to NOANA.org. The intent is to save on the cost of printing Area minutes. Final Vote: 10 for, 0 against, and 0 abstentions. This motion passed.

Motion#: 2023-05-03; Date: 05/21/23; Maker: Ruth H.; Position: GSR; Seconded By: Eric L.; Position: GSR; Type of Motion: Policy Change; Motion to purchase a printer for the Area secretary to print minutes; with a cost not exceeding \$710.00: \$449.99 for an HP laserjet printer, \$100 for ink, \$60 for a box of printer paper, and \$100 for taxes and warranty. Intent is to reduce the annual cost of printing Area minutes. The cost of printing minutes is currently at \$175 a month, which is equivalent to an annual cost of \$2,100. Purchasing a printer will bring this expense down by \$1,390 annually. Once the printer has been purchased it will remain with the current Secretary, until a new Secretary is elected. The Secretary in possession of the printer will be responsible for making sure that the printer is properly maintained and to report any printer related problems to the Area. The current Secretary will also be responsible for making sure the printer is received by the next elected official. The Secretary's budget will remain at \$100 a month, per the Area guidelines, in order to restock on ink, paper, and other relevant supplies related to the functions of the Area Secretary. Notes: This motion needs to be sent back to the home groups for a majority vote.

Secretary's Reimbursement	\$351.88
Secretary's Budget	\$265.00
Boost Mobile	\$105.00
Policies & Procedures	<u>\$61.25</u>

****Total Bills/Expenses: <\$1,034.13>**

X. Close of Meeting

- A. Motion to Close Meeting: Eric L. (**Men of Recovery**); Seconded by: Tommy
(**Laying the Foundation**)
- B. Closing Prayer – Rine F.
- C. Meeting Adjourned @ 4:10pm

In Loving Service,
Tia C.
noareasecretary@gmail.com
Secretary

The Poll

Home group members and GSR's the A & F subcommittee would like you to let us know what kind of event you would rather see done next. **Also, we are looking for members to join A&F!!!!**

Options are:

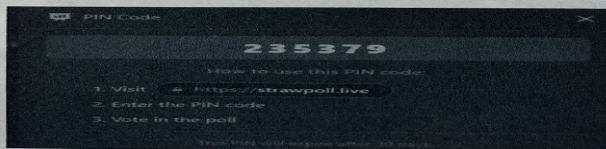
- 70's Ten – Pen Party “Bowling Night”
- 80's Roller Disco “Skate Night”

Cast Vote by: QR code or link (only one vote per IP Address)

Pin Code: Go to strawpoll.live and use the code 235379



<https://strawpoll.com/polls/GeZAO80v8nV>



Pin if asked.

May 21, 2023

Activities and Fundraising Subcommittee
New Orleans Area Service Committee
Area Business Meeting

Key Points of Information

The A & F subcommittee do not have any new events to report. **A & F is looking for members to join the subcommittee to plan new events (activities or fundraisers).** H & I Learning Day mandatory event is waiting on a date from the H & I subcommittee. Tentatively the mandatory A&F Fall into Recovery will be planned for October which is National Substance Abuse Prevention Month. As for the mandatory summer function ideas and planning are underway. A month has not been identified yet however thoughts of August would be the tentative timing.

- A & F is submitting to the area a poll.
 - o Members can access the poll individually as a vote or be counted as a homegroup in which a name must be indicated with the name of the homegroup submitting the vote.
 - o Only one IP address can be used per vote, so it limits the ability to vote twice.
 - So be sure if you are voting individually that you check with your GSR to see which method the group choose to carry the message.
 - o The poll is counted in Live time so votes will be calculated instantly once casted.
 - o The poll can be accessed through the QR code or the link.

What is the Poll for?

The A & F subcommittee would like to know which event or fundraiser would you all like to see done next?

Options

- + 80's Skate Night at the “Roller Disco”
- + 70's Bowling Night “Ten-Pin Party”

- The A & F subcommittee reached out to the H & I subcommittee for a date of the mandatory H & I Learning Day. H & I have not submitted a date. No further report to be given.

In Loving Service,

Krischele C. 323 – 384 – 4728

Chairperson
Report NOACNA XIV

May 21, 2023

Good Evening,

We the Convention Committee are asking GSR's to continue to promote the Convention. If you plan to attend the Banquet now is the time to purchase your ticket once they're gone they're gone. We're encouraging everyone to visit our website to purchase merchandise and auction tickets. If you're desiring to volunteer at Convention you can with any committee members for assistance.

In Loving Service

Edward

Policy & Procedure

5/21/22

I copied 15 copies of the guidelines at office depot and submitted a receipt for \$61.25 to the co-treasurer for reimbursement.

In Loving Service

Don B.



TREASURER'S GUIDELINE BANK STATEMENT REPORTING FORM

Chair: Lionel D. Date: 5-21-23
 Statement cycle beginning date: 4-24-23 Statement cycle ending date: 5-21-23

- Treasurer must issue a receipt for ALL funds received, no mater amount.
- Treasurer can only issue/give money in the form of a check. **NO EXCEPTIONS!**
- Treasurer's report must reflect All sections of this form in its entirety. **NO EXCEPTIONS!**

Beginning Balance: \$ 31,668.95

Ending Balance: \$ 21,513.11

Difference: (Overage / Shortage) circle one \$ 10,155.84 (amount to account for)

RECEIPTS (deposits/credits):

Receipt #	Committee / Member	Amount
	<u>ON Line - Reg / mech</u>	<u>8257.91</u>
TOTAL OF RECEIPTS		\$ 8257.91

CHECKS (debits/withdrawals): Ruth H.

Check#	Payable to	Amount
	<u>Emelda S.</u>	<u>\$ 350.00</u>
	<u>Sherwin T. TEVENT INS.</u>	<u>\$ 15,000.00</u>
	<u>Sheila W.</u>	<u>\$ 2236.00</u>
	<u>Carlos</u>	<u>\$ 200.00</u>
	<u>Square / 30091e</u>	<u>\$ 397.93</u>
TOTAL OF WRITTEN CHECKS/DEBITS		\$ 18,510.55

Subtract "Checks total" from "Receipts total": \$ 10,252.44 (should match "Difference")

RECEIPTS/CHECKS WRITTEN AFTER "STATEMENT CYCLE ENDING DATE":

(These transactions are not reflected on the current bank statement, to get an accurate "To-Date" balance

- 1) Total ALL receipts issued after the "Statement cycle Ending Date": (receipt #s/details will be on next month report to reflect statement) \$ 2995.00
- 2) Total ALL checks written after the "Statement cycle Ending Date": (check #s/detail will be on next month report to reflect statement) - \$ _____
- 3) Subtract "Checks total" from "Receipts total", input amount: = \$ 2995.00
- 4) Add #3 total (checks minus receipts) to the statement "Ending Balance", input amount \$ 24,508.11



HANCOCK WHITNEY

Essential Business Checking

**** [REDACTED]





Available Balance: \$24,508.11 as of 05/21/2023

Current Balance: \$21,513.11 as of 05/21/2023

Date Range: 04/24/2023 - 05/21/2023
 Transactions 1 - 40


Posted Transactions

Date	Description	Amount	Balance
05/19/2023	DDA CHECK 000000129	-\$4,284.54	\$21,513.11
05/19/2023	DDA CHECK 000000116	-\$150.00	\$25,797.65
05/19/2023	TELLER CASHED DEBIT 0000000130	-\$350.00	\$25,947.65
05/19/2023	230519P2 Square Inc 051923	+\$256.71	\$26,297.65
05/18/2023	230518P2 Square Inc 051823	+\$291.00	\$26,040.94
05/17/2023	230517P2 Square Inc 051723	+\$619.34	\$25,749.94
05/16/2023	230516P2 Square Inc 051623	+\$77.38	\$25,130.6

AM		Hancock Whitney Bank				0
05/15/2023	TELLER CASHED DEBIT	0000000128		-\$200.00	\$25,053.22	2
05/15/2023	230515P2 Square Inc	051523		+\$358.37	\$25,253.22	2
05/15/2023	230515P2 Square Inc	051523		+\$256.41	\$24,894.85	5
05/15/2023	230515P2 Square Inc	051523		+\$144.60	\$24,638.44	4
05/12/2023	230512P2 Square Inc	051223		+\$785.31	\$24,493.84	4
05/12/2023	230512P2 Square Inc	051223		+\$38.45	\$23,708.53	3
05/11/2023	230511P2 Square Inc	051123		+\$280.69	\$23,670.08	8
05/10/2023	DDA CHECK	0000000125		-\$2,115.46	\$23,389.39	9
05/10/2023	230510P2 Square Inc	051023		+\$173.87	\$25,504.85	5
05/09/2023	DDA CHECK	0000000124		-\$1,932.00	\$25,330.98	8
05/09/2023	DDA CHECK	0000000123		-\$304.00	\$27,262.98	8
05/09/2023	230509P2 Square Inc	050923		+\$368.38	\$27,566.98	8
05/08/2023	ZOOM.US 888-799WWW.ZOOM.US CA CC	05/06 11:55 W/D CRD*0149 050823		-\$68.93	\$27,198.60	0
05/08/2023	230508P2 Square Inc	050823		+\$304.36	\$27,267.53	3

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2/4

AM		Hancock Whitney Bank				
05/08/2023	230508P2 Square Inc	050823		+\$86.70	\$26,963.17	7
05/08/2023	230508P2 Square Inc	050823		+\$77.38	\$26,876.47	7
05/05/2023	EVENTSURED 888-8805902	PA CC 05/04 20:39 W/D CRD*0149 050523		-\$176.62	\$26,799.09	9
05/05/2023	230505P2 Square Inc	050523		+\$329.24	\$26,975.71	1
05/04/2023	230504P2 Square Inc	050423		+\$115.62	\$26,646.47	7
05/03/2023	DDA CHECK	0000000121		-\$8,600.00	\$26,530.85	5
05/03/2023	230503P2 Square Inc	050323		+\$159.31	\$35,130.85	5
05/03/2023	230503P2 Square Inc	050323		+\$63.21	\$34,971.54	4
05/02/2023	SQ *SQUARE PAIDsquare.com	CA CC 05/02 06:55 W/D CRD*0149 050223		-\$35.00	\$34,908.33	3
05/01/2023	GOOGLE GSUITE_650-2530000	CA CC 05/01 07:59 W/D CRD*0149 050123		-\$6.00	\$34,943.33	3
05/01/2023	230501P2 Square Inc	050123		+\$580.80	\$34,949.33	3
05/01/2023	230501P2 Square Inc	050123		+\$135.34	\$34,368.53	3
04/28/2023	DOMAIN LISTINGS702-9980222	NV CC 04/27 14:28 W/D CRD*0149 042823		-\$288.00	\$34,233.19	9

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3/4

		Hancock Whitney Bank	
04/28/2023	230428P2 Square Inc 042823	+\$251.26	\$34,521.19
04/27/2023	230427P2 Square Inc 042723	+\$1,319.60	\$34,269.33
04/26/2023	230426P2 Square Inc 042623	+\$309.81	\$32,950.33
04/25/2023	230425P2 Square Inc 042523	+\$691.48	\$32,640.52
04/24/2023	230424P2 Square Inc 042423	+\$280.09	\$31,949.04
04/24/2023	230424P2 Square Inc 042423	+\$38.54	\$31,668.95



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ACCOUNT SUMMARY FOR PERIOD APRIL 01, 2023 - APRIL 28, 2023

Spark Basic Checking			NO ASCNA
Previous Balance 03/31/23	\$21,175.05	Number of Days in Cycle	28
2 Deposits/Credits	\$2,671.66	Minimum Balance This Cycle	\$20,855.59
5 Checks/Debits	(\$886.48)	Average Collected Balance	\$21,524.79
Service Charges	\$0.00		
Ending Balance 04/28/23	\$22,960.23		

ACCOUNT DETAIL FOR PERIOD APRIL 01, 2023 - APRIL 28, 2023

Spark Basic Checking				NO ASCNA
<i>Date</i>	<i>Description</i>	<i>Deposits/Credits</i>	<i>Withdrawals/Debits</i>	<i>Resulting Balance</i>
04/03	Check 1514		\$319.46	\$20,855.59
04/17	Customer Deposit	\$1,057.80		\$21,913.39
04/17	ACH Withdrawal ATT Payment 041723 NEW ORLEANS AREA OF NA XXXXX9001EPAYG		\$65.97	\$21,847.42
04/18	Check 1517		\$101.00	\$21,746.42
04/19	ACH Withdrawal EARTHLINK LLC INTERNET 041923 RODNEY A. *HOLDEN 3721646		\$31.95	\$21,714.47
04/20	Check 1522		\$368.10	\$21,346.37
04/24	Customer Deposit	\$1,613.86		\$22,960.23
Total		\$2,671.66	\$886.48	

Spark Basic Checking			NO ASCNA		
Checks * designates gap in check sequence					
<i>Check No.</i>	<i>Date</i>	<i>Amount</i>	<i>Check No.</i>	<i>Date</i>	<i>Amount</i>
1514	04/03	\$319.46	1517*	04/18	\$101.00
			1522*	04/20	\$368.10

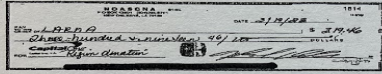
Thank you for banking with us.

PAGE 1 OF 4

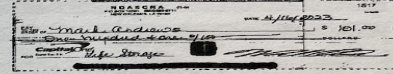
Products and services are offered by Capital One, N.A., Member FDIC.
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CHECK DETAIL FOR PERIOD APRIL 01, 2023 - APRIL 28, 2023

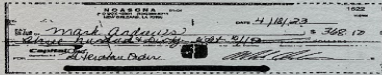
Spark Basic Checking [REDACTED]



#1514 04/03 \$319.46



#1517 04/18 \$101.00



#1522 04/20 \$368.10

H & J Report
May 21, 2023

We met and discussed our ability to cover the facilities that we have. We have had difficulty trying to keep the facilities open that is why again we are asking for people who are willing to commit to one day a month at different facilities. We also possibly moving to August. We thank Public Relations for the materials that have given us. We have a small problem with how to order our materials, but we will work it out. We also thought about moving learning to August. We will on a date proceed to plan the event.

Thank you,
Yolanda
Chairperson.