

# NEW ORLEANS AREA SERVICE COMMITTEE MEETING

SUNDAY, June 18, 2023, @2pm

HYBRID MEETING – HELD VIA ZOOM AND AT 3101 ERATO ST.

## MINUTES

### I. Meeting Called to Order – 2:13pm

- A. Serenity/Service Prayer – Mark A.
- B. Twelve Traditions – Rine F.
- C. Twelve Concepts – Rine F.
- D. Definition and Purpose of an ASC – Mark A.
- E. Definition and Purpose of an GSR – Rine F.

### II. ROLL CALL

#### A. ADMINISTRATIVE COMMITTEES:

- 1. Chairperson – Mark A. - present
- 2. Vice Chairperson – Rine F. - present
- 3. Secretary – Tia C. – present
- 4. Acting Secretary –
- 5. Treasurer – Kim B. – present
- 6. Co Treasurer – Belinda W. - **absent**
- 7. ASR – Herbert H. – **absent**
- 8. Alternate ASR –

#### B. SUBCOMMITTEES:

- 1. Activities & Fundraisers – Krischelle - present
- 2. Hospitals & Institutions – Yolanda L.– **absent**
- 3. Literature – Kendrick T. - present
- 4. Public Relations – Pam F. - present
- 5. Policy & Procedures – Don B. - present
- 6. NOACNA – Edward C. – present
- 7. NOACNA Treasurer – Lionel – present

#### C. GROUP SERVICE REPRESENTATIVES IN ATTENDANCE:

- 1. Giving It Away - Ivory D.
- 2. Second Chance - Darren S.
- 3. You're Not Alone - Lynelle L.
- 4. Together We Can - Ruth H.
- 5. Lower Ninth Tradition Study - Greg M.
- 6. End of the Road - Lucien B.
- 7. Men of Recovery - Joe B.
- 8. New Life Group of Houma - Shelley M.
- 9. After the Storm -
- 10. Laying the Foundation Virtual - Tommy M.

11. The Category Is Recovery - Steven H.
12. Meeting Makers Make It... - Diane M.

### III. QUORUM

7 GSRs Needed to Meet Quorum

12 GSRs Present

**Quorum was Met**

### IV. ANNOUNCEMENTS:

- A. AREA HYBRID MEETING WILL BE HELD ON SUNDAY, July , 2023, AT 2:00PM AT THE OLD GYM, 3101 E

13. Wednesday Night Literature Study ERATO ST. AS WELL AS ON ZOOM.

- B. ALL SUB COMMITTEES CAN MEET ON SUNDAY AT THE GYM FOR THEIR OWN MEETING PRIOR TO AREA.

- C. ZOOM INFORMATION: Log-In Information **Zoom ID: 948-2201-7764**  
**PW: noana**

- D. NOACNA registration is \$40.0. There are a few banquet tickets still available; please contact the registration chair..

- E. Convention Hospitality needs Donations (Plates, cutlery, napkins, and cups, etc.)

- F. The area is still in need of an Acting Secretary and an Alternate Area Service Representative. Home groups can nominate members. However- nominees must be present at the next Area meeting. **All Service Positions Responsibilities and Qualifications can be found on pages 11 – 19 of the New Orleans Area Service Committee Guidelines.**

- G. Open Mind is presenting a Summer Social, Monday, July 31st @ 6:30pm. This event is to take place at the St. Charles Ave. Baptist Church in New Orleans. (The flier for this event is attached to the minutes.)

- H. WIRED is hosting its first ever Juneteenth Celebration, to be held Monday, June 19th @3pm at City Park.

- I. ALL GSRs please bring your guidelines and the previous month's minutes with you to EVERY Area Meeting.

### V. Old Business /Unfinished Business

- A. Area Nominations – Open Positions

- Acting Secretary
- Alternate Area Service Representative

- B. Newly Elected Officials:

C. Area Motions

- Motion#: 2023-05-03; Type of Motion: Policy Change; Intent: To purchase Area a printer in order to reduce the expense of printing minutes. 7 voted in favor of the motion, 0 against, and 1 abstention; the motion passed.

D. Regional Motions

- Motion#: 2024-04-23; Intent: Only ASR or Alt. ASR cab cast votes on CAR motions. 3 voted in favor of the motion, 3 against, and 3 abstentions; the motion failed.

**VI. REPORTS:**

**A. ADMINISTRATIVE COMMITTEES:**

1. **Secretary's Minutes** – Tia C.

a. **June 18, 2023, Typed Minutes**

1. **Motion** presented by Shelley M. (**New Life Group of Houma**), 2<sup>nd</sup> by Steven H. (**The Category Is...**) to suspend the reading of the Minutes and to Approve Minutes as Typed. **MOTION PASSED**

**Secretary's Report** - Tia C.

- a. All Committee reports need to be submitted to me in WRITING. If reports are not in writing according to the New Orleans Area Guidelines, they will NOT be included in next month's minutes. For committee members attending Area via Zoom, reports must be emailed directly to me. My email address is noareasecretary@gmail.com. All reports should be submitted prior to the conclusion of ASC.
  - b. The secretary will **highlight** all information that needs to be taken back to the homegroups.
  - c. \$183.22 was spent on printing costs at Office Depot. \$31.32 was spent at the United States Postal Service; 18 manilla envelopes containing May's minutes were mailed out. \$52.08 was spent on supplies (coffee, sugar, creamer, cups, manilla envelopes, napkins, and stir sticks). A total of \$266.62 was spent, and all receipts have been received by the treasurer.
    1. **Motion** presented by Darren S. (**Second Chance**), 2<sup>nd</sup> by Ivory D. (**Giving It Away**) to approve the Secretary's report. **MOTION PASSED**
2. **Treasurer's Report** – Kim B.

**Report for December 2022**

<b>Opening Balance</b>	<b>\$24,869.41</b>
*Rec. Funds/Deposit:	\$779.22
**Bills/Expenses:	<u>&lt;\$1,034.13&gt;</u>
<b>Closing Balance:</b>	<b>\$24,614.50</b>
Encumbered Funds:	<u>&lt; \$16,743.08&gt;</u>
<b>Operating Budget:</b>	<b>\$7,871.42</b>

**\*Received Donations & Funds**

**Donations:**

Giving It Away	\$ 100.00
Category Is Recovery	\$ 100.00
Laying the Foundation Virtual	\$ 68.00
New Connections	\$ 25.00
New Life Group	\$ 101.22
Open Mind	\$ 50.00
Second Chance	\$ 10.00
What Can I Do	<u>\$ 49.39</u>

**Total Group Donations:** \$ 503.22

**Funds Received:**

Literature Sales	<u>\$ 276.00</u>
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**Total Donations & Funds Rec:** \$ 779.22

**\*\*Bills/Expenses:**

Area Rent	\$ 150.64
Life Storage	\$ 101.00
Policy & Procedures	\$ 61.25
Secretary's Budget	\$ 265.00
Boost Mobile Phone	\$ 105.00
Secretary's Reimbursement	<u>\$ 351.88</u>

**Total Bills/Expenses:** <\$1,034.13>

**Encumbered Funds:**

Prudent Reserve	\$10,000.00
Public Relations	<u>\$ 6,743.08</u>

**Total Encumbered Funds:** <\$16,743.08>

**Outstanding Restitution:**

Warren W. \$1,275.00 – April 2022

No Payments Made

- a. **Motion** presented by Ivory D. (**Giving It Away**), 2<sup>nd</sup> by Darren S. (**Second Chance**) to approve the Treasurer’s report. MOTION PASSED

3. **ASR Report** – Tia C.

- a. Herbert will be attending the Regional meeting this month. Votes on the CAR motion need to be cast.
- b. Region will be held June 24th - 25th.

4. **Post Office Report** – Mark A.

- a. Bank statement & AT&T bill

**B. SUB-COMMITTEE REPORTS:**

1. **A & F Report** – Krischelle C. (report is attached to the minutes)

2. **H&I Report** - no report was given

3. **Public Relations** - Pam F.

- a. The website was updated to include: area event page, area minutes, and A&F survey.

4. **Policy and Procedures** - Don B. (report is attached to the minutes)

5. **NOACNA** - Edward C. (report is attached to the minutes)

6. **NOACNA’s Treasurer Report** - Lionel (report is attached to the minutes)

7. **Literature** - Kendrick T.

Total on hand	\$2,423.81
Sold at Area	<u>\$300.00</u>

Total

<\$2,123.81>

VII. New Business:

- a. New Motion: 2023-06-01; Date: 06/18/23; Maker: Steven H (The Category Is Recovery); Position: GSR; Seconded By: Shelley M. (New Life Group of Houma); Type of Motion: Majority Vote; Motion to place A&F and H&I guidelines on the Area website, NOANA.org for review before voting for approval. Intent: To make these guidelines easily accessible to all homegroups members to make the most informed group conscious. Final Vote: 9 for, 0 against, 0 abstentions. This motion was passed.
- b. New Motion: 2023-06-02; Date: 06/18/23; Maker: Krischele C.; Position: A&F Chair; Seconded By: Ruth H. (GSR); Type of Motion: Majority Vote; Motion to suspend the rules to bring the vote back to the homegroups, and to suspend the two month rule on flier and budget. Intent: To host our local and visiting members on the last evening of the convention. Final Vote: 9 for, 0 against, 0 abstentions. This motion was passed.
- c. New Motion: 2023-06-03; Date: 06/18/2023; Maker: Krischele C.; Position: A&F Chair; Seconded By: Shelley M. (New Life Group of Houma); Position: GSR; Type of Motion: Majority Vote; Motion to host the mandatory summer bash pool party after the NOACNA 14 convention on Sunday, July 9th. Intent: To host our local and visiting members. Final Vote: 7 for, 0 against, 0 abstentions; This motion was passed.

VIII. Closing Announcements:

**A. AREA WILL BE HYBRID HELD ON SUNDAY July 16 , 2023, @ 2:00PM AT THE OLD GYM, 3101 ERATO ST. and on Zoom Platform**

**Log-In Information    Zoom ID: 948-2201-7764    PW: noana**

**B. ALL SUBCOMMITTEES CAN MEET ON SUNDAY AT THE GYM FOR THEIR SUBCOMMITTEE MEETING BEFORE THE AREA MEETING.**

**C. Men of Recovery has moved their location and meeting time. For more information please check the website.**

IX. Closing Treasurer's Report – Kim B.

<b>Opening Bal:</b>	<b>\$24,614.50</b>
*Rec. Funds/Donations:	\$884.25
**Bills:	<u>&lt;\$1,233.30&gt;</u>
<b>Closing Bal.</b>	<b>\$24,265.45</b>

**\*Received Donations & Funds:**

**Donations:**

Laying the Foundation	\$223.85
Laying the Foundation Virtual	\$63.00
MMMIT	\$156.00
Never Alone Never Again	\$50.00
New Life Group	\$46.40
Ninth Ward Step Study	\$20.00
Recovery at Random	\$5.00
Second Chance	<u>\$20.00</u>

**Total Group Donations: \$584.25**

**Funds Received:**

Literature Sales	\$300.00
Group Donations	<u>\$584.25</u>

**\*Total Rec. Funds/Donations: \$884.25**

**\*\*Bills:**

Rent	\$150.00
Life Storage	\$101.00
H&I Budget	\$666.00
Literature Budget	\$187.36
Policies & Procedures	<u>\$128.94</u>

**\*\*Total Bills/Expenses: <\$1,233.30>**

**X. Close of Meeting**

- A. Motion to Close Meeting: Ruth H. (**Together We Can**); Seconded by: Ivory D. (**Giving It Away**)
- B. Closing Prayer – Mark A.
- C. Meeting Adjourned @ 3:51pm

In Loving Service,  
**Tia C.**  
[noareasecretary@gmail.com](mailto:noareasecretary@gmail.com)  
Secretary



June 18, 2023  
Activities and Fundraising Subcommittee  
New Orleans Area Service Committee  
Area Business Meeting

### Key Points of Information

**A & F is looking for members to join the subcommittee to plan new events (activities or fundraisers).** H & I Learning Day (mandatory event) the event is scheduled for August 2023. All pertinent information please contact Yolanda L., H&I chair. Summer Bash/Pool Party (mandatory event) is still in the process of working out all the details. More information given on the nature of booking an event reviewed. Event forms and information were printed and reviewed to decide the next course of action. A & F guidelines given and reviewed by Don B., Policies and Procedures chair. Blank documents (budget breakdown, budget request form, etc.) were not turned into Don. B. in time for printing, however; they will be placed in the A&F guidelines for future subcommittee members utilization.

In Loving Service,  
Krischele C.  
323 - 384 - 4728

June 18, 2023

### Policy and Procedures Report

As per our ASC guidelines, **[Motions sec. D (Motions requiring group conscience) #3]**, states "Motions affecting change to policy or setting new policy must be referred back to groups."

I am submitting two different guidelines for the GSR's to take back to their Home Groups.

- Activities and Fundraisers
- Hospitals and Institutions

#### Process:

**[Motions Sec A. (Presentations of Motions) #4]**, states Motions creating or affecting policy require a two-thirds (2/3) majority to Pass.

Since the Motions to Accept and/or Amend these guidelines will be a change and/or creations of policy. A 2/3 majority vote of the GSR's present will be needed for the motion to pass.

These guidelines will be discussed at the next ASC in July. If any home group would like to make amendments to these guidelines this will be the opportunity to do so, a motion must be submitted to amend these guidelines. These amendments will then be taken back to home groups for their approval. And the guidelines will then be voted on in August. However, if no amendments are raised in July the ASC will hold the vote on the respective guideline.

I am requesting a reimbursement for printing of these 2 sets of guidelines in the amount of \$ 128<sup>94</sup>

A&F guidelines totaled 13 pages x 20 copies = 260 sheets

H&I guidelines totaled 12 pages x 20 copies = 240 sheets

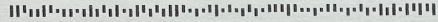
Budget  
May 100<sup>00</sup> - 61<sup>25</sup> = 38<sup>75</sup>  
June 138<sup>75</sup> - 128<sup>94</sup> = \$98<sup>1</sup> left

In Loving Service,  
Don B.  
Policy & Procedure Chair  
[donb.noana@gmail.com](mailto:donb.noana@gmail.com)

NOASCNA  
P O BOX 13801  
NEW ORLEANS LA 70185

UPGR  
000065570

Speak to a dedicated business solutions expert  
at 1-888-755-2172 — a one-stop number for  
both your business and personal needs.



**ACCOUNT SUMMARY** FOR PERIOD MAY 01, 2023 - MAY 31, 2023

Spark Basic Checking		NOASCNA	
Previous Balance 04/30/23	\$22,960.23	Number of Days in Cycle	31
0 Deposits/Credits	\$0.00	Minimum Balance This Cycle	\$22,516.64
6 Checks/Debits	(\$443.59)	Average Collected Balance	\$22,733.00
Service Charges	\$0.00		
Ending Balance 05/31/23	\$22,516.64		

**ACCOUNT DETAIL** FOR PERIOD MAY 01, 2023 - MAY 31, 2023

Spark Basic Checking		NOASCNA		
Date	Description	Deposits/Credits	Withdrawals/Debits	Resulting Balance
05/10	Check 1518		\$150.00	\$22,810.23
05/17	ACH Withdrawal ATT Payment 051723 NEW ORLEANS AREA OF NA XXXXX2001EPAYM		\$65.64	\$22,744.59
05/18	Check 1524		\$101.00	\$22,643.59
05/19	ACH Withdrawal EARTHLINK LLC INTERNET 051923 RODNEY A. *HOLDEN 1661631		\$31.95	\$22,611.64
05/22	Check 1519		\$75.00	\$22,536.64
05/23	ACH Withdrawal EARTHLINK LLC INTERNET 052323 RODNEY A. *HOLDEN 2673969		\$20.00	\$22,516.64
<b>Total</b>		\$0.00	\$443.59	

**Checks** \* designates gap in check sequence

Check No.	Date	Amount	Check No.	Date	Amount	Check No.	Date	Amount
1518	05/10	\$150.00	1519	05/22	\$75.00	1524*	05/18	\$101.00

Thank you for banking with us.

NOACNA  
Champion Report  
June 2023

Good Evening,  
The Hotel has given us permission  
to <sup>move</sup> down to the 1st floor. The usage is from Thursday  
thru Saturday. Our closing sponsor will  
remain on the second floor. We have our last  
fundraiser + its Double Good Popcorn. I will  
provide P I with the link to purchase popcorn.  
If any groups would like to donate an ~~amount~~  
to the Hospitality get with anyone you  
know on the committee.

In Loving Service  
Brenda C.

N.O.A.C.N.A.



TREASURER'S GUIDELINE BANK STATEMENT REPORTING FORM

Chair: <u>Lionel D</u>	Date: <u>6-14-23</u>
Statement cycle beginning date: <u>5-17-23</u>	Statement cycle ending date: <u>6-14-23</u>

- Treasurer must issue a receipt for ALL funds received, no mater amount.
- Treasurer can only issue/give money in the form of a check. **NO EXCEPTIONS!**
- Treasurer's report must reflect All sections of this form in its entirety. **NO EXCEPTIONS!**

Beginning Balance: \$ 25,749.94  
 Ending Balance: \$ 21,836.44  
 Difference: (Overage / Shortage) circle one \$ -3913.50 (amount to account f

RECEIPTS (deposits/credits):

Receipt #	Committee / Member	Amount
	<u>Attached Sheet</u>	
<b>TOTAL OF RECEIPTS</b>		\$ <u>7602.99</u>

CHECKS (debits/withdrawals):

Check#	Payable to	Amount
	<u>Attached Sheet</u>	
<b>TOTAL OF WRITTEN CHECKS/DEBITS</b>		\$ <u>11,516.41</u>

Subtract "Checks total" from "Receipts total": \$ 43913.50 (should match "Differer

RECEIPTS/CHECKS WRITTEN AFTER "STATEMENT CYCLE ENDING DATE":

(These transactions are not reflected on the current bank statement, to get an accurate "To-Date" ba

- 1) Total ALL receipts issued after the "Statement cycle Ending Date": \$ \_\_\_\_\_  
(receipt #s/details will be on next month report to reflect statement)
- 2) Total ALL checks written after the "Statement cycle Ending Date": - \$ \_\_\_\_\_  
(check #s/detail will be on next month report to reflect statement)
- 3) Subtract "Checks total" from "Receipts total", input amount: = \$ \_\_\_\_\_
- 4) Add #3 total (checks minus receipts) to the statement "Ending Balance", input amount  
(current bank balance total) \$ \_\_\_\_\_



HANCOCK WHITNEY

Essential Business Checking

\*\*\* [Redacted]

Available Balance: \$21,874.98 as of 06/14/2023  
 Current Balance: \$21,836.44 as of 06/14/2023

ate Range: 05/18/2023 - 06/14/2023  
 ransactions 1 - 34

Posted Transactions

Date	Description	Amount	Balance
06/13/2023	230613P2 Square Inc 061323	+\$145.05	\$21,836.44
06/12/2023	230612P2 Square Inc 061223	+\$231.84	\$21,691.39
06/12/2023	230612P2 Square Inc 061223	+\$144.60	\$21,459.55
06/12/2023	230612P2 Square Inc 061223	+\$115.92	\$21,314.95
06/12/2023	ACCTVERIFY #YAJ Double Good 061223	+\$0.01	\$21,199.03
06/08/2023	DDA CHECK 000000131 <u>EN Code</u>	<u>-\$4,386.00</u>	\$21,199.02
06/08/2023	230608P2 Square Inc 060823	+\$38.54	\$25,585.00

675.96

Date	Description	Amount	Balance
06/08/2023	230608P2 Square Inc 060823	+\$38.45	\$25,546.48
06/07/2023	ZOOM.US 888- 799WWW.ZOOM.US CA CC 06/06 11:59 W/D CRD*0149 060723	-\$68.93	\$25,508.03
06/07/2023	230607P2 Square Inc 060723	+\$173.88	\$25,576.96
06/06/2023	230606P2 Square Inc 060623	+\$193.30	\$25,403.08
06/06/2023	230606P2 Square Inc 060623	+\$115.50	\$25,209.78
06/05/2023	230605P2 Square Inc 060523	+\$688.65	\$25,094.28
06/05/2023	230605P2 Square Inc 060523	+\$154.76	\$24,405.63
06/02/2023	SQ *SQUARE PAIDsquare.com CA CC 06/02 06:02 W/D CRD*0149 060223	-\$35.00	\$24,250.87
06/02/2023	GOOGLE *GSUITE_650- 2530000 CA CC 06/01 04:24 W/D CRD*0149 060223	-\$6.00	\$24,285.87
06/02/2023	230602P2 Square Inc 060223	+\$77.08	\$24,291.87
06/01/2023	230601P2 Square Inc 060123	+\$146.69	\$24,214.79
05/31/2023	230531P2 Square Inc 053123	+\$57.96	\$24,068.10
05/30/2023	230529P2 Square Inc 053023	+\$538.00	\$24,010.14

2184.27

Date	Description	Amount	Balance
05/30/2023	230529P2 Square Inc 053023	+\$231.84	\$23,472.14
05/30/2023	230530P2 Square Inc 053023	+\$115.92	\$23,240.30
05/26/2023	230526P2 Square Inc 052623	+\$173.88	\$23,124.38
05/22/2023	DDA CHECK 0000000127  Sheila W	-\$1,932.00	\$22,950.50
05/22/2023	DDA CHECK 0000000126  Sheila W	-\$304.00	\$24,882.50
05/22/2023	DEPOSIT 0000000000	+\$2,995.00	\$25,186.50
05/22/2023	230522P2 Square Inc 052223	+\$289.80	\$22,191.50
05/22/2023	230522P2 Square Inc 052223	+\$229.54	\$21,901.70
05/22/2023	230522P2 Square Inc 052223	+\$159.05	\$21,672.16
05/19/2023	DDA CHECK 0000000129  Shawn T.	-\$4,284.50	\$21,513.11
05/19/2023	DDA CHECK 0000000116  Ruth H.	-\$150.00	\$25,797.65
05/19/2023	TELLER CASHED DEBIT 0000000130  Emelda S.	-\$350.00	\$25,947.65
05/19/2023	230519P2 Square Inc 051923	+\$256.71	\$26,297.65
05/18/2023	230518P2 Square Inc 051823	+\$291.00	\$26,040.94

11495.00  
1742.74

1602.99

Debits:

- ④ Rull H. # 150.00
- ⑤ Emelda S. # 350.00
- ⑥ Zoom # 68.93
- ⑦ Square # 35.00
- ⑧ Google # 6.00
  
- ① Military Market Sheila W # 2236.00
- ② Shawn T Mech. # 4,284.50
- ③ ENCORE # 4386.00
- Total: # 11,516.47

(Credits)

- ① (on line) Square - # 4607.97
- ② Sheila W. # 250.00
- ③ Shawn T. # 500.00
- ④ mail in # 180.00
- ⑤ Carlos # 2115.00
- Total: # 7602.97



# *Open Mind Summer Social*

**\*Speakers \* Food \* Fun \***

**\* Fellowship \***

*Donations Accepted*

*Please Bring Your Favorite Dish or Dessert*

*Monday, July 31*

*6:30 pm*

**St. Charles Ave. Baptist Church  
Fellowship Hall  
583 Broadway St.  
New Orleans, LA 70118**